Identity and safe contact

Adult outpatient form - blank fields for patient answers.

Write unknown, not applicable, or prefer to discuss privately. Ask staff for help.

1. About you

Full name used for your clinic record

Date of birth (write the month in words)

Name you would like us to use; pronouns if you want to share

Who answered these questions? Who helped, if anyone?

2. How can the clinic contact you safely?

These are requests for staff to confirm. Name the contact method and any limits together.

Phone number; is it shared? Best time for a call?

May we leave a voicemail? If yes, what may it say?

May we send appointment texts? Which number? Any limits?

Email or portal contact preference; any limits?

Safe mailing address, or ask staff to discuss another option

If we cannot reach you, what alternative should staff discuss?

Support, contacts and visit preparation

Adult outpatient form - blank fields for patient answers.

Write unknown, not applicable, or prefer to discuss privately. Ask staff for help.

Name / clinic record reference: _____

3. Communication and access

Preferred language for speaking and written information; interpreter request

What would help you use the form or attend? (For example: large print, reading help, step-free access)

4. People you want the clinic to know about

An emergency contact, helper and legally authorized representative are different roles. Staff confirm the role and permitted sharing separately.

Emergency contact: name, relationship and phone; or discuss privately

Does someone help with forms or act for you? Name, role and what you want staff to clarify

5. Payment or coverage, when relevant

Give coverage identifiers directly through the clinic's approved process when requested. Ask about private handling of billing communications.

Coverage or payment arrangement: plan name, self-pay, unknown, or help requested

Anything you want to discuss about billing contact or financial assistance?

6. Visit preparation and updates

Main reason for the appointment, in your own words, or discuss privately

Date completed; what has changed since any earlier form?