1. Decision and capacity assessment

Adult emergency and acute care | Decision, discussion and follow-up

Patient / encounter identifier:

Discussion time / location; entry time; clinician and participants

Recommended care and reason; completed care / findings / uncertainty

Specific care declined; patient's stated reason and priorities

Communication support, language and interpreter identifier

Capacity: understanding of the relevant information

Record the actual response, not a prefilled conclusion.

Capacity: appreciation of consequences for this patient

Capacity: reasoning about options; choice communicated

Factors affecting assessment; steps taken; clinician conclusion / rationale

Identify the decision and time assessed; record reassessment or escalation if needed.

Enter names here; complete authentication in the clinical record. Link longer responses.

Store completed pages in the approved clinical record. Link any continuation entries.

2. Discussion and decision record

Adult emergency and acute care | Decision, discussion and follow-up

Patient / encounter identifier:

Expected benefits and material risks of recommended care discussed

Risks of declining or delaying care; uncertainty explained

Alternatives / assistance offered; response; questions and answers

Pressure / cost concern and source; clarification; response / next action

Record coverage unknowns and inquiry status; do not promise or threaten insurance payment.

Patient's decision; accepted care actually provided; incomplete care

Written refusal requested: signed / declined / unavailable; explanation

Record the request, response and any witness observations.

Patient / authorized representative name and signature, if obtained

If a representative acts, document authority and reason for involvement.

Witness name / role / time and exactly what was observed

Responsible clinician name / role / authentication / date and time

Enter names here; complete authentication in the clinical record. Link longer responses.

Store completed pages in the approved clinical record. Link any continuation entries.

3. Departure and continuing care

Adult emergency and acute care | Decision, discussion and follow-up

Patient / encounter identifier:

Departure time if known; observed condition and source

Instructions provided / route; patient response; invitation to return

Specific return precautions and emergency route explained

Pending tests / results; separately identify tests not obtained

Next action / owner / acceptance; checkpoint / backup / escalation

Follow-up status and evidence; contact route / permission / outcome

Saved records checked; correction / source / author / time / recipients

Link the original entry and record affected task or instruction updates.

Enter names here; complete authentication in the clinical record. Link longer responses.

Store completed pages in the approved clinical record. Link any continuation entries.